

Committee of 100

"Zoom" Remote Board Meeting – May 18, 2020

Present: Kevin Bentz, Jim Bonner, Richard Bregante, Barbara Brown, Ron Buckley, Danny Codd, Pam Crooks, Wayne Donaldson, Sam Dychter, Pamela Hartwell, Sonja Helton, Tom Jackson, Welton Jones, David Malmuth, Vince Marchetti, Pam Miller, Ross Porter, Roger Showley, Lynn Silva, Mike Stepner, Robert Thiele, Benjamin Thiele-Long, Robert Wohl.

Minutes: April, 2020 minutes were approved by voice vote.

Guests: Rick Gulley and John Bolthouse

Finance: We received \$100 in memberships. New line item is bookkeeping expense. Bookkeeper, Judy Gallegos, has been very helpful in cleaning up the books. In process is the streamlining of processes and procedures.

Insurance: A Crime Insurance expense, \$500, covers C100 for any theft or other crime by an employee (1, currently). Director or Officer. Other policies include General Liability and Umbrella coverage of \$1 million each. DNO (Directors and Officers) coverages is under review.

Donor Perfect: A full audit of the system is under way to be certain we are using all the capabilities available. Friends of Balboa Park may offer helpful insights.

Tax Filing: Jim Bonner has submitted the electronic signature required for filing. The form 990 is ready to file, a full form this year because of increased levels of funds. The CPA cost for filing is \$1,250. The State form, formerly a \$50.00 expense, is now \$75.00 for the same reason.

Note: Kevin Bentz will be working with Robert Thiele on tracking funding for the Auto Museum project, expenses and accounts payable.

Palisades Update: Robert Thiele published a separate report on the Construction Phase, "Tile Murals, Lighting and Ornament Reconstruction for the 1935 California State Building, AKA San Diego Automotive Museum." Dated May 18, 2020. This document notes that tiles are complete and ready for delivery June 1. It outlines all phases of the project including the Bear and Flagpole installation, building colors and projected costs.

Robert notes that a permit is ready to pull for the project. A final decision on paint colors is under review by the City. A meeting was to be held May 18 with the Auto

Museum Board and its new CEO with C100 represented by Wayne Donaldson, Robert Thiele and Roger Showley. A decision will be made regarding which organization will take the lead on the project, including financing, project management and overall responsibility. Robert strongly feels that, to simplify matters, the Museum should approach the project as "leasehold improvements" with C100 reimbursing them. This would lower our liability and speed the process. There will have to be a written agreement.

A decision on a contractor must be in place before insurance is available for the project. The City Attorney has the final approval authority before construction can begin.

The City is at work on the Palisades project, with curbing and cutouts for grass and planting areas already in place. It is hoped that all work on the Auto Museum can be completed concurrent with the Palisades work, projected to be done by Labor Day.

Membership: Welton Jones notes his group has spent the month culling out and refining the membership list to determine who are dues-paid members, vs. donors, general mailing addressees and former Board members. The list, as found, was not in working order and the process is ongoing.

Archives: Sonja Helton expects the C100 Newsletter to be published quarterly, with the initial issue in July. It will include project news, historic articles and donor features.

Benjamin Thiele-Long, very experienced in media and public relations, will be responsible for upgrading and expanding the capabilities of the C100 website and the Digital Archives. He expects the site will feature press releases and news events in order to further engage public interest. It will have a home page that is more user-friendly and designed to attract wider readership. The site will be available for access by all C100 Committees as well. It also may contain a Blog for ongoing updates and news.

Balboa Park Update: John Bolthouse, CEO of Friends of Balboa Park, notes that no firm date has been selected for re-opening the Park. Unofficially, July 1st has been mentioned. The Central Mesa cannot reopen until all Arts and Cultural Institution have submitted approved plans for reopening. The City budget includes cuts for Parks and Recreation, but is not as severe as feared. Deferred maintenance has been carried out during the shutdown with the City shuttling crews to achieve this.

Balboa Park Conservancy: The recent resignation of the Conservancy's CEO has caused its Board to re-examine its future role and its relationship to other Park

organizations. It is hoped that the outcome might be facilitation of a unified voice for Balboa Park, its institutions and stakeholders.

President's Request: Richard Bregante has requested he be relieved of duties as our unofficial legal counsel. Board members are requested to suggest the name of an attorney for Board membership.

Submitted:

Tom Jackson

Recording Secretary