

The COMMITTEE OF ONE HUNDRED Board of Directors Minutes - Jan. 13, 2020

Present: Jim Bonner, Rich Bregante, Pamela Hartwell, Welton Jones, Mike Kelly, Vince Marchetti, Ross Porter, Roger Showley, Bob Wohl, Kevin Bentz, Pam Miller, Jerry Kolaja.

Minutes: November 2020 minutes approved

Guests introduced: Andrew Poat, Suzanne Lawrence, Pam Crooks, Sonja Helton, Danny Fitzgerald, Maria Velasquez, David Malmuth, Mike Stepner, Steve Stopper

President Mike Kelly submitted his resignation and thanked the board for its support over his 14 years of leadership. Vice President Roger Showley automatically became interim president. Director Danny Codd was elected interim vice president.

Special presentations: Proclamations were presented to Mike Kelly in recognition of his years as president by elected officials whose districts include Balboa Park. Several declared Jan. 13 as Mike Kelly Day. San Diego Councilman Chris Ward represented the mayor and City Council and gave a short speech commending Mike and C100 for the many accomplishments and leadership in the park. Maria Bojórquez-Gomez represented U.S. Rep. Susan Davis; Deanna Spehn represented state Senator Toni Atkins and former Sen. Chris Kehoe; Stephen Hill represented Assemblyman Todd Gloria; and Nik Zinter represented Supervisor Nathan Fletcher, all of whom added kind words for Mike. The board gave a round of applause at the end.

Resignations: Three board members' resignations were accepted: Pam Miller, Jerry Kolaja and Betsey Frankel.

Standing committees: The board approved the creation of four standing committees: membership, finance, projects and archives, and the board recessed briefly for members and guests to pick chairs and set dates for their first meeting: Welton Jones, Membership; Kevin Bentz, Finance; Vince Marchetti, Projects; and Bob Wohl, Archives. An advisory or honorary committee made of past board members will be considered at a later time.

Palisades project: Robert Thiele updated the board on various aspects of C100's principal project, the rehabilitation of Pan-American Plaza and its buildings, patterned after the original designs at the California Pacific International Exposition of 1935-36 and called for in the 1989 Balboa Park Master Plan.

- Automotive Museum (California State Building, 1935): Decorative tiles for three murals, based on the temporary artwork displayed on the exterior of the building in 1935, are expected to be fabricated by March and installed in April and May. The building permit for installation of reproduced building ornamentation is expected to be submitted shortly. The items will be fabricated and installed about the same time as the murals.
- Municipal Gym (Palace of Electricity and Varied Industries, 1935): Similar restoration and reconstruction work will include the recreation of a bronze-like panel over the entrance and cleaning and repair of the terazzo ground-level artistic feature.
- Comic-Con Museum (Federal Building, 1935): A triangular glass panel depicted a Maya warrior over the entrance and would be recreated in some form.
- Firestone Singing Fountains: The design for a reconstruction of this centerpiece attraction in the plaza continues to evolve. The Historic Resources Board's design assistance committee and the Save Our Heritage Organisation advised C100 to hew as closely as possible to the original footprint and design to ensure speedy approval by decision makers. WET Design is

expected to submit a revised plan in coming weeks. The main differences are building three tiers of the fountain pool rather than one. The color of the pool walls should be white not black. And the inclusion of interactive water jets on the east and west sides of the fountain may not be advisable (a) because there was no such feature in 1935, (b) public showers would be required by health and safe codes and (c) the site would not have to be graded to accommodate a single pool. Detailed drawings for new water and electrical conduit lines have been shared with the city.

- Three ficus trees that threaten the foundations of the Auto Museum will be removed over the next month by the city.
- The city plans to repave the Palisades parking lot this spring and leave the south half of the lot car-free so it can become a pedestrian-only space with umbrella tables, chairs, benches and shade trees. Four lawns will surround the site of the proposed fountain. To compensate for lost parking spaces, the city will restripe portions of the Carousel south parking lot and the Spreckels Organ Pavilion lot.

Robert also discussed a design concept for a proposed second phase of the Palisades rehabilitation. The north half of Pan-American Plaza would be cleared of cars and the space landscaped as a radial garden, patterned after the design in the first year of the 1935-36 fair.

Jim Bonner presented the November, December and yearend financial statements. Total year expenses for the year were \$135,124, compared with \$83,382 in 2018. Total income for the year was \$540,314, compared with \$92,471 in 2018.

Submitted:

Roger Showley, president

Committee of One Hundred

Board Meeting Minutes – February 10, 2020

Present: Kevin Bentz, Jim Bonner, Barbara Brown, Ron Buckley, Tom Jackson, Welton Jones, Mike Kelly, Dick Lareau, Vince Marchetti, Pam Miller, Cub Parker, Ross Porter, Roger Showley, Lynn Silva, Robert Thiele.

Guests: John Bolthouse, Mike Stepner, David Malmuth, Sam Dychter, Benjamin Thiele-Long, Rene Smith, Jack Carpenter, Steve Stopper

Minutes: January Minutes approved.

Guest Speakers: Rene Smith and Jack Carpenter, speaking on behalf of Friends of Balboa Park ad hoc committee on parking and circulation. They presented an outline of how their group operates to uncover, evaluate and organize results of prior studies on proposed park projects. Many have been done and plans adopted, with much repetition and little to show in terms of actual outcomes. This group is all volunteer and has no budget for paid consultants. Once all the data has been discovered, assembled, evaluated and a prioritized final proposal adopted, it intends to go public with the results. Communication with the city and the San Diego Association of Governments are considered essential. Identifying “low-hanging fruit,” in terms of possible projects to be considered, is seen as a means to engage the public and garner support for larger projects in the future.

Nomination of new Board members: Sonja Helton, David Malmuth, Andrew Poat and Mike Stepner were nominated by Welton Jones. The nominees were accepted and will be voted on at the March regular meeting.

Advisory Board: Welton Jones proposed formation of an Advisory Board, including former Board members. It was unanimously accepted by the Board.

Committee Reports: Committee minutes submitted separately.

Membership: Welton Jones, Chair. Planning for annual luncheon, awards and speakers. Next meeting – Feb. 21, noon.

Finance: Kevin Bentz, Chair. Development of a fundraising campaign. Next meeting – Feb. 27, noon.

Projects: Vince Marchetti, Chair. Planning for Auto Museum tiles and ornamentation, next phase of fountain design. Next meeting: Feb. 24.

Archives: Sonja Helton, Chair. Publication of newsletter. Next meeting: March, date not firm.

Palisades Update: Robert Thiele. Plan check for installation of Auto Museum tile and décor is scheduled for Tuesday, January 11. Original drawings were discovered for the Firestone Singing Fountains in San Diego History Center archives. These have been given to WET, the contracted design firm, to assist in designing their next fountain concept. A due date has not been set. The Automotive Museum tile mural and ornamentation should be ready for installation by May; invasive ficus trees have been removed; and a ribbon cutting will be planned at the museum this summer. The City Council is set to approve the first of the Palisades reclamation project today (Feb. 10 -- it was approved unanimously) and should begin in April. NewSchool of Architecture & Design students are preparing plans and ideas for the Palisades, with the advice from C100 members, as a class project and results will be unveiled Feb. 17. Roger Showley has prepared a draft "narrative" of the Palisades project that can be used in a future communications campaign.

President's report: The Balboa Park Committee held a public workshop Feb. 6 to gather priorities to be used in creating a Balboa Park 2030 strategic plan that will include projects, governance and financing recommendations. Several members met with Melissa Peterman, development director of the Comic-Con Museum, who said plans will be unveiled in March for that facility. They also met with Lenny Leszczynski, new executive director at the Auto Museum, who reported on his board's expected review of a planned expansion. He fully endorsed C100's Palisades plan.

Other business: Ron Buckley reported on a forum where candidates for Council District 3 (which includes the park) spoke and there was discussion about co-sponsoring a candidates forum this summer that focuses on the park. David Malmuth discussed possible funding options for the park, including an increase in the transient occupancy tax, depending on the outcome of the March 3, 2020, primary ballot measure to increase the TOT for the convention center expansion and other purposes. Dick Lareau requested board members collect items for the June 5 luncheon auction -- tickets, restaurant vouchers, and hotel stays. Barbara Brown asked each board member to bring a bottle of wine, valued at around \$20, that could be included in a wine basket.

Treasurer's Report: Jim Bonner reports that C100 just added income of \$23,390 during our last reporting period. This included several large gifts plus results of the year-end appeal.

Electric Building Tenants Committee (EBTC): Next meeting is scheduled for Tuesday, February 18.

Submitted: Tom Jackson, Recording Secretary

Committee of 100

“Zoom” Remote Board Meeting – April 20, 2020

Present: Kevin Bentz, Jim Bonner, Richard Bregante, Ron Buckley, Danny Codd, Pamela Hartwell, Sonja Helton, Tom Jackson, Welton Jones, Mike Kelly, Vince Marchetti, Pam Miller, Ross Porter, Roger Showley, Lynn Silva, Mike Stepner, Robert Thiele, Robert Wohl. (These were the ones I was able to capture over the phone).

Minutes: February, 2020 minutes were approved by voice vote.

New Members: Sonja Helton, David Malmuth, Andrew Poat and Mike Stepner were approved by the Board.

Treasurer: Jim Bonner’s resignation was approved, with thanks for his long service. Kevin Bentz was approved as interim Treasurer.

Committee Reports:

Membership: Lynn Silva announced that the Annual Meeting in June has been cancelled. A fall meeting is proposed, with no date set. A ZOOM meeting is set for the committee on April 23rd to discuss mail voting and membership renewals. It is also proposed that emissaries be selected to connect with other Balboa Park organizations.

Finance: Kevin Bentz notes that prioritizing a budget for future projects, identifying members vs. donors and seeking new members are all to be discussed. Jim Bonner submitted the first quarter Treasurer’s Report by separate e-mail. Our CPA firm has been granted an extension by the IRS. No full review is needed this year. Judy Gallegos is nearly finished with a review of our books. Jim Bonner and Kevin Bentz will meet with her when complete. Her work is viewed as excellent.

Projects: Robert Thiele announced that the city plans to go ahead with the Palisades parking lot project and will begin work this week. The project is expected to take 120 days to complete. A plan check is in progress for the Auto Museum work. Structural re-check will follow. We are close to having a permit issued, but a contractor must be identified first. We could begin this project concurrently with city's makeover of the parking lot.

Two large bears and a flagpole, which once adorned the roof of the building, are proposed to be included, but not until our permit is issued and construction approved. Robert Thiele feels including them now would delay the project and over-complicate the process. Pamela Hartwell, after seeing photos provided by Vince Marchetti, has declared the bears, finished in gold leaf, a fine addition and worthy of support. Their final design and makeup, over a stainless steel sub-structure, is to be determined.

John Bolthouse, executive director of Friends of Balboa Park, offered to speak to his organization regarding cooperating with C100 on this and future projects on contractor selection, contracts and funding. A future meeting with our president, Roger Showley, would explore the possibilities in this relationship.

A voice vote was taken to approve the scope of work, in concept only, on the Auto Museum project. A final vote to approve would follow once full costs are identified.

WET Design, the firm contracted to provide plans for the Palisades fountain, has reached out to C100 for guidance on next steps in revising the original design submitted. Due to uncertainties inherent in the current coronavirus crisis, plans are on hold for now.

Friends of Balboa Park reveals that benches will be a part of the design for the revised Palisades parking lot design. They will be available for purchase in order to raise funds for Parks and Recreation work in the Park. Cost is to be approximately \$20,000 per bench.

Reopening of the park is not expected prior to mid-May at the earliest. Public spaces would come first, for individual use under Covid-19 guidelines only. Institutions would follow later.

Archives: Sonja Helton has agreed to edit our newsletter, the next issue to come in July. It is expected to be published four times per year in future. Possible subjects for inclusion are profiles on selected individuals, projects, recipients of C100 awards and historic articles.

John Bolthouse reminded the board that the city budget will be very hard on Parks and Recreation this year, making efforts of our group and other park stakeholders more critical than ever. He also noted that state funding for the Botanical Building project, once thought to be in jeopardy, is still committed.

Submitted,

Tom Jackson, Recording Secretary

Committee of 100

"Zoom" Remote Board Meeting – May 18, 2020

Present: Kevin Bentz, Jim Bonner, Richard Bregante, Barbara Brown, Ron Buckley, Danny Codd, Pam Crooks, Wayne Donaldson, Sam Dychter, Pamela Hartwell, Sonja Helton, Tom Jackson, Welton Jones, David Malmuth, Vince Marchetti, Pam Miller, Ross Porter, Roger Showley, Lynn Silva, Mike Stepner, Robert Thiele, Benjamin Thiele-Long, Robert Wohl.

Minutes: April, 2020 minutes were approved by voice vote.

Guests: Rick Gulley and John Bolthouse

Finance: We received \$100 in memberships. New line item is bookkeeping expense. Bookkeeper, Judy Gallegos, has been very helpful in cleaning up the books. In process is the streamlining of processes and procedures.

Insurance: A Crime Insurance expense, \$500, covers C100 for any theft or other crime by an employee (1, currently). Director or Officer. Other policies include General Liability and Umbrella coverage of \$1 million each. DNO (Directors and Officers) coverages is under review.

Donor Perfect: A full audit of the system is under way to be certain we are using all the capabilities available. Friends of Balboa Park may offer helpful insights.

Tax Filing: Jim Bonner has submitted the electronic signature required for filing. The form 990 is ready to file, a full form this year because of increased levels of funds. The CPA cost for filing is \$1,250. The State form, formerly a \$50.00 expense, is now \$75.00 for the same reason.

Note: Kevin Bentz will be working with Robert Thiele on tracking funding for the Auto Museum project, expenses and accounts payable.

Palisades Update: Robert Thiele published a separate report on the Construction Phase, "Tile Murals, Lighting and Ornament Reconstruction for the 1935 California State Building, AKA San Diego Automotive Museum." Dated May 18, 2020. This document notes that tiles are complete and ready for delivery June 1. It outlines all phases of the project including the Bear and Flagpole installation, building colors and projected costs.

Robert notes that a permit is ready to pull for the project. A final decision on paint colors is under review by the City. A meeting was to be held May 18 with the Auto

Museum Board and its new CEO with C100 represented by Wayne Donaldson, Robert Thiele and Roger Showley. A decision will be made regarding which organization will take the lead on the project, including financing, project management and overall responsibility. Robert strongly feels that, to simplify matters, the Museum should approach the project as "leasehold improvements" with C100 reimbursing them. This would lower our liability and speed the process. There will have to be a written agreement.

A decision on a contractor must be in place before insurance is available for the project. The City Attorney has the final approval authority before construction can begin.

The City is at work on the Palisades project, with curbing and cutouts for grass and planting areas already in place. It is hoped that all work on the Auto Museum can be completed concurrent with the Palisades work, projected to be done by Labor Day.

Membership: Welton Jones notes his group has spent the month culling out and refining the membership list to determine who are dues-paid members, vs. donors, general mailing addressees and former Board members. The list, as found, was not in working order and the process is ongoing.

Archives: Sonja Helton expects the C100 Newsletter to be published quarterly, with the initial issue in July. It will include project news, historic articles and donor features.

Benjamin Thiele-Long, very experienced in media and public relations, will be responsible for upgrading and expanding the capabilities of the C100 website and the Digital Archives. He expects the site will feature press releases and news events in order to further engage public interest. It will have a home page that is more user-friendly and designed to attract wider readership. The site will be available for access by all C100 Committees as well. It also may contain a Blog for ongoing updates and news.

Balboa Park Update: John Bolthouse, CEO of Friends of Balboa Park, notes that no firm date has been selected for re-opening the Park. Unofficially, July 1st has been mentioned. The Central Mesa cannot reopen until all Arts and Cultural Institution have submitted approved plans for reopening. The City budget includes cuts for Parks and Recreation, but is not as severe as feared. Deferred maintenance has been carried out during the shutdown with the City shuttling crews to achieve this.

Balboa Park Conservancy: The recent resignation of the Conservancy's CEO has caused its Board to re-examine its future role and its relationship to other Park

organizations. It is hoped that the outcome might be facilitation of a unified voice for Balboa Park, its institutions and stakeholders.

President's Request: Richard Bregante has requested he be relieved of duties as our unofficial legal counsel. Board members are requested to suggest the name of an attorney for Board membership.

Submitted:

Tom Jackson

Recording Secretary

**Committee of One Hundred
Minutes of Board Meeting
June 15, 2020 (via Zoom)**

Agenda and Addendum (two attachments)

Attendees: Kevin Bentz, Barbara Brown, Ron Buckley, Danny Codd, Wayne Donaldson, Pamela Hartwell, Sonja Helton, Welton Jones, Mike Kelly, David Malmuth, Fern Murphy, Pam Miller (C100 Advisory Council), Andrew Poat, Ross Porter, Roger Showley, Lynn Silva, Mike Stepner, Robert Thiele, Bob Wohl.

1. Introduction of Visitors. - none in attendance

2. The minutes of the May 15 Board meeting were approved by consensus, ditto for the minutes of the Board's Special Meeting of May 22.

3. Black Lives Matter. This was the subject of an addendum to the agenda that Roger sent out before the meeting. The murder of George Floyd by the Minneapolis police on live video has led many Americans to a process of self-appraisal. Many organizations have issued statements recognizing the need for a greater commitment to diversity and inclusivity. Roger asked the Board to discuss how we might take such steps, and had three suggestions for starters:

A. The Archive could use student help from the Park's neighboring schools: Theodore Roosevelt Middle, San Diego High, and City College.

B. The nascent C-100 Speakers Bureau could prioritize the service clubs and organizations that focus on the city's minority communities as targets for our outreach to arrange C-100 speakers as presenters.

C. The monthly Tours that C-100 offers to Park visitors could go to the Palisades area and - in looking at the new California Murals - discuss elements of California history that are pertinent to the experience of ethnic "out groups." Could use facts on those who physically built the two Expositions, and info about current visitor demographics.

Further discussion - To involve people of color, we could support scholars in partnership with - see the links the Museum of Man, History Center, or others. Does the Automotive Museum have a project with a diversity/inclusion focus where C-100 could play a constructive role? We can ask similar questions to neighboring organizations in the Park.

In terms of self-examination, the movement for Historic Preservation has been assessed for its particular history of inclusion and exclusion. Wayne Donaldson has written on this subject (see the links below). In this, Wayne was inspired by scholar Clement A. Price (1945-2014) of Rutgers University, who served on an Advisory Board for Wayne; he conceptualized the arena of historic preservation as an important frontier of the quest for cultural inclusion. His advocacy for preserving Ellis Island serves as a landmark in this regard. Link: Clement A. Price, a Cheerleader for Newark, Dies at 69 <https://nyti.ms/1Efkia4>

Links:

https://www.achp.gov/sites/default/files/2018-12/DonaldsonMemoryPortfolio_090618.pdf

<https://www.achp.gov/sites/default/files/2018-12/Donaldson%20Article.pdf>

<https://www.achp.gov/index.php/news/achp-chairman-donaldson-leaves-legacy-preservation-successes>

4. Membership - Welton Jones

- *Election Results*. 83 responses received from the April mailer. (It went out to approximately 500 people who we considered to be live members.) with 82 completed (and 1 partial) ballots returned. The slate was elected and we got almost \$10,000 in contribs. Another six contributions arrived in the C-100 mailbox on July 7 with a 7th late contrib on Bastille Day.
- *Records management*. Ross is serving as the lead volunteer in entering data to DonorPerfect and getting Acknowledgement letters printed and mailed. He is backed up by Pam Miller and to some extent by Roger.
- Roger noted that he expects we should send another appeal letter as part of the Tile Installation unveiling effort.

5. Financial Committee - Kevin Benz

Kevin thanked Lynn Silva for setting up the voting mechanism.

June Finance Report - P&L is indicated by the Statement of Activity ending May 31, 2020. Can see the membership income there. The Statement of Financial Position is more like a Balance Sheet. we have an audit due this year. Kevin says that our bookkeeper, Judy Gallegos, codes for expenses. The large expenses listed as pertaining to computers or internet-connectivity equipment seem to be unduly high; it would be good to check these. Roger suggested that one of the larger payments may have been to the contractor who was hired to convert the website to the Wordpress format.

Budget preparation - Kevin noted that we are on a Calendar Year budget schedule, so that planning for 2021 will start as summer draws to a close. Committee Chairs should now begin to share their ideas for activities that will entail expenses. A deadline for budgets will be announced for September/October.

Notes on specific line items:

LPL Financial at \$148K denotes an investment (mostly in Treasury CDs) of a portion of the Redfern bequest of \$400K+ received in 2019.

There is \$400K in an account to pay for tiles etc. (References to Board approvals for Redfern Investment and Tile Project.)

Other assets such as low-yield CDs are (owned?) but not updated - need to resolve offline with Jim Bonner and Judy. (Pamela Hartwell noted 2 CDs at Bank of America)

QuickBooks bookkeeping - this is the software we use, and there is a patch to DonorPerfect, our Donor Management software, that would allow for a single-entry approach to logging donations (as opposed to the duplicate entry approach customarily used). Kevin is checking on how to acquire and implement this patch. In an ideal world, the implementation of an automatic connection between DonorPerfect and Quickbooks would allow Judy to review only the Bank Statement to monitor donations.

More re: Judy Gallegos; she also works for Friends of Balboa Park. The Committee of One Hundred's agreement with her is to do the financial entries in Quickbooks, generate Financial Reports after reconciling the Bank Statement with Quickbooks, and to prepare the IRS filing. Welton asked for the scope of work to be part of the written agreement with her.

Credit Card processing: Roger is updating the mode by which Credit Cards are processed for payment, since a switch to PayPal would save us around \$160 per month in Merchant Processing fees.

Insurance discussion: the Directors & Officers (D&O) Liability policy is in effect, so we are now covered. The Liability umbrella is due for renewal later this month, so watch for the bill in the mail. Kevin wants to put all policies on the same annual renewal cycle. He is seeking a quote for ""project-based per-occurrence insurance"" to facilitate the Palisades work.

6. Projects - Chairman Vince Marchetti was not on the call; Roger made the report.

He's set up a Building Subcommittee of 5 with Ron Buckley as the chair. This group will hire a Construction Manager to oversee the completion of the tile installation and other Auto Museum work in accordance with the Committee's direction.

There are three separate contracts that the Committee of One Hundred is using on this project: with the Construction Manager; with Robert Thiele as architect of the project; and with the Auto Museum, which has agreed to be the agent in relations with the City and the official lead for the permit. The Committee of One Hundred is in charge of the work. The Construction Manager will make sure it happens as it should.

Building Subcommittee - Ron Buckley

We hope to have the work done by Labor Day, which is the City's deadline for its Palisades work. It's possible that our Auto Museum/California Building project would take some more time, though. The committee will meet with prospective construction managers to review the specific aspects of the construction; understanding the expenses of the different elements is another factor. The Subcommittee/Project Committee will bring specific options and their costs to the board for an OK. Everything is on hold till the Construction Manager is chosen.

Roger noted that if we establish a good track record, we can/ expect to move forward with plans for the entrance to the Municipal Gym and then the Plaza Fountain.

Roger responded to a question posed by Kevin about the City's work to paint the Auto Museum. Roger got word from the Auto Museum that the City's painting crew was at work, and then the crew was pulled for another project. This may be unsettling, but we do expect the paint job will be completed. There will be no additional cost to the Committee of One Hundred since our contribution was a fixed amount.

7. Archives - Bob Wohl

- Summer Newsletter - Sonja Helton

per Bob and Sonja - the committee was aiming for mid-July as a date to issue a newsletter, but now they're looking at the end of July. Possible expansion to additional pages for this edition. Jolene Crowley graphic design is doing the layout using Google shared folders. The use of shared folders aids coordination between Newsletter production and the newly-upgraded website, as envisioned by Ben Thiele, who is helping with social media components. As an example, information that must be edited out of the print version could be posted to the website to offer more depth to those who are interested. Regarding the website - discussion of "Balboa Park Committee of 100" as the searchable string - a technical discussion over the slug to use versus the brand that all should know and love.

Structurally, the "keys" to the Facebook page should be in the hands of Roger, Ben, and Sonja. Ross will work on this task, since he has a backstage presence on the Facebook page.

The meeting concluded with a reminder that the next regular Board meeting is scheduled for July 20.

Committee of 100

"Zoom" Remote Board Meeting – July 20, 2020

Present: Kevin Bentz, Jim Bonner, Richard Bregante, Barbara Brown, Ron Buckley, Danny Codd, Wayne Donaldson, Pamela Hartwell, Sonja Helton, Tom Jackson, Welton Jones, Dick Lareau, David Malmuth, Vince Marchetti, Pam Miller, Fern Murphy, Ross Porter, Roger Showley, Lynn Silva, Mike Stepner, Robert Thiele, Robert Wohl.

Minutes: May, 2020 minutes were approved by voice vote.

Guests: John Bolthouse, Kevin Carpenter, Benjamin Thiele-Long

Website Manager: Benjamin Thiele-Long – Kevin Carpenter – In progress

Auto Museum Progress Report: Robert Thiele/Ron Buckley. Interviews for a project manager have provided three finalists: (Please fill in the names – I could not capture them on the phone). References will be checked and interviews conducted Tuesday, Wednesday and Thursday, July 28, 29 & 30. Board members are asked to submit any questions to Ron Buckley prior to the interview dates. A decision will be made within the next two weeks with a final Board approval vote at the August Meeting. The AIA draft contract will be the model for this project version. Construction is expected to begin in September or later.

The method for applying the decorative tile has evolved such that all existing stucco under the four panels will be removed, new diamond metal lath installed and a "scratch coat of new plaster applied. The tiles will adhere to that surface, a new finish coat applied overall so that the tile will then appear flush with the surface. This will provide a much cleaner and more durable finished look.

The Bears, flagpoles and surrounding ornamentation form a separate installation requiring at least three months for the permitting process and a separate Board vote. The building itself is said to be in good structural condition.

Palisades landscaping by the city is expected to be completed by end of August. Park Organizations, including C100, Friends of Balboa Park and the Conservancy may be asked by the City to contribute to funding for seating, umbrellas and other decorative materials.

Fund Raising: Robert produced several "Bears" to be given to donors of \$5000, as a fund-raising concept for the project. Many future projects in the unfolding Palisades revitalization will require their own fund-raising efforts.

Inspiration Award: We are submitting Robert Thiele's name to Friends of Balboa Park for this annual award. For the past five years, he has donated endless hours and effort toward the Palisades area revitalization. He has provided design work, advocated with the City and other Park stakeholders and has been our strongest voice in seeing our long-sought plans come to fruition.

Fountain status: The fountain is a separate issue which will require an investment of several million dollars to complete, if approved. No revised plans have been submitted by the design contractor, WET.

Municipal Gym: Depending on remaining funding, the next project will be to complete work on restoration of the Gym façade and entry. The City will assess the structure and future use of the building. Some major architectural changes may be planned. Along with the Auto Museum, this project should serve as a lead-in to Phase 2 of the Palisades project. Parking will be the first issue facing the City and Park planners.

Update on Current Park Status: John Bolthouse gave a brief overview of the current status in Balboa Park. The Governor has, once again, closed all indoor museums and public spaces for an indefinite period. Outdoor exhibits may be open. However, the Carousel and Miniature Railroad remain closed. Some capital upgrades to these exhibits are underway during the closure. Parks and Recreation has been doing an excellent job maintaining the Park during the Co-Vid crisis. "December Nights" is not yet approved for 2020 and is thought unlikely to occur. Many institutions have declined to participate in any event. The Moreton Bay Fig project is nearing completion, on time and under budget and should be completed by the end of August. The Alcazar Garden upgrade is a great success.

With the City struggling with its budget, it is imperative that we find more ways to achieve public financial input for the Park.

Accounting: Kevin Bentz reports that a transition is still in process in linking our bank accounts with "QuickBooks." An expense of \$7,400 was incurred for Auto Museum tile.

Membership: Lynn Silva has agreed to assume leadership from Welton Jones. An ongoing effort has been upgrading record-keeping and using "Donor Perfect" to its full potential use. An emissary program, helping C100 stay in better touch with other Park organizations, is in the planning stage. A speakers' bureau is another community outreach program strongly supported. Volunteers will be needed.

Newsletter: Bob Wohl and Sonja Helton report a Mid-August date for publication, awaiting only late data on the Auto Museum project and other late-breaking news. There will be an article on the 1935-36 Expo, possibly a two-part item with historical

photos. A tribute to our late colleague, Rear Admiral Paul Rucci, will detail his long-time service and many contributions to the Committee of 100. All copy must be submitted by August 10th. This issue will be mailed out by the end of August. A fall edition, hopefully containing news of the completion of the Auto Museum project, is next. Bob Wohl suggests we consider more student volunteer involvement, including possible internships, reaching out to local junior high, high school, college and university students.

Task Force Update: A recent effort to form a task force, made up of leaders from C100, Friends of Balboa Park and The Balboa Park Conservancy, has had its initial meeting. They plan to meet every two weeks to discuss issues of mutual interest and, potentially, to put forth a more unified voice advocating for Balboa Park.

A lively and wide-ranging discussion followed introductory remarks by Roger Showley. Many questions need to be addressed such as, what form should this group take? Should C100 merge with other groups or remain independent? How do we achieve a bigger voice if we remain independent?

Wayne Donaldson offered independence as a great value. We are "The conscience of Balboa Park." Mike Stepner suggests joining forces to give us that "bigger voice." He strongly suggests that the Park needs to connect with surrounding neighborhoods and the community at large.

Members should review our bylaws, especially Article One, respecting our mission as we consider the future role of C100. This will be an ongoing discussion/debate going into 2021.

Submitted,

Tom Jackson

Recording Secretary

Committee of 100

"Zoom" Remote Board Meeting – August 17, 2020

Present: Kevin Bentz, Jim Bonner, Richard Bregante, Barbara Brown, Ron Buckley, Danny Codd, Wayne Donaldson, Pamela Hartwell, Sonja Helton, Tom Jackson, Welton Jones, Pam Miller, Fern Murphy, Cub Parker, Andrew Poat, Ross Porter, Roger Showley, Lynn Silva, Mike Stepner, Robert Thiele, Benjamin Thiele-Long, Robert Wohl.

Guests: John Bolthouse, Friends of Balboa Park

Minutes:

- July Minutes approved by hand and voice vote.
- Correction to July minutes: The three finalists for construction manager were Barnhart-Reese Construction, Gilliland and the Barrie Company and Gilliland Construction.
- Subsequent to July meeting: Board voted by email to approve contract with architect Robert Thiele and memorandum of agreement with the San Diego Automotive Museum.

Finance Committee -Kevin Bentz: The process of integration of bank accounts into Quick Books is nearing completion. We no longer have a credit card account, owing to excessive fees. Other credit options are being examined. Our current accounts are with California Bank and Trust, USBank and LPL Financial, the latter for investment purposes. A full financial report was sent to Board members only and is available for review. Membership dues for July equaled \$550, with the year-to-date amount at \$12,600. All appropriate insurance has been vetted and is up-to-date.

Membership - Lynn Silva: Ross Porter is involved in updating membership records and expanding use of Donor Perfect. Perfecting the newsletter mailing list is critical. First Friday tours from the Visitors Center have been on hold due to the CoVid crisis, but may resume in September if clearance is given. Welton Jones notes a need to recruit younger members, looking to the future of our organization. There is also a need to find specific interests and talent to fit defined needs, plus a commitment to the Park and to service. Diversity on our board is a goal as well. There is a current need for an attorney.

We would welcome community volunteers for events and projects, even if they do not wish to be board members.

Projects - Ron Buckley: The construction manager contract for work on the Auto Museum is in the final stages of review. The committee has begun negotiations with the proposed manager, Barnhart-Reese Construction, whose management appears highly motivated to do the project. Items under review include contractor fees and a few final details. The city has been very cooperative to date. Once the contract is finalized, there will be a legal review and board. Labor Day is projected as a start date.

Archives – Bob Wohl: The newsletter and greatly upgraded website have been the main focus of this group.

Newsletter - Sonja Helton: Items for submission in the upcoming newsletter were to be in by August 15th, with publication set for the end of August. Coverage of the Palisades history, present and future projects may be spread over two or three issues.

Website and Media – Benjamin Theile-Long: Benjamin gave a detailed description of ongoing work to update and enhance our website. The new format is far more user-friendly, is very eye-appealing and seems much more like a corporate website. Our mission statement appears on page one. There is one-click connectivity to other related sites. With regular updating of information, the site will act much like a blog. We encourage all members to view the new site and prepare for a look at our future.

Balboa Park Update – Roger Showley: The proposed merger of Friends of Balboa Park, The Balboa Park Conservancy and Committee of 100 has been deemed premature and C100 has bowing out of the merger talks, leaving the other two organizations to proceed. Once that outcome becomes clear, C100 can reengage to discuss potential alignment.

John Bolthouse, Friends of BP executive director: CoVid closures still affect most venues in the Park. The Zoo and Japanese Friendship Garden, along with some selected food venues, have reopened. With favorable numbers in recent reports, there is hope that some re-openings may be possible in September. The financial impact on the park has been significant. The Moreton Bay Fig Tree project, north of the Natural History Museum, nears completion and a new, permanent decorative fence will soon be installed. The Friends have submitted the Balboa Park Carousel for historic designation.

There will be a sponsored Mayoral candidate's forum on October 7th, at 5 PM. It is not yet certain whether this will be in a debate format or a panel question and answer style event. The future of Balboa Park will be a major focus. Whoever becomes mayor is poised to have a significant impact on future focus and planning.

Submitted,

Tom Jackson, Recording Secretary

Committee of 100

"Zoom" Remote Board Meeting – September 21, 2020

Present: Kevin Bentz, Jim Bonner, Barbara Brown, Ron Buckley, Danny Codd, Pamela Hartwell, Sonja Helton, Tom Jackson, Welton Jones, David Malmuth, Roger Showley, Lynn Silva, Mike Stepner, Robert Thiele, Bob Wohl.

Minutes: August minutes approved, with revisions, by voice and hand vote.

Guest: John Bolthouse, Friends of Balboa Park

Finance: Chair, Kevin Bentz. The US Bank account has been closed and balance of approximately \$46,000 has been deposited in the Cal. Trust & Savings Bank trust account.

Membership: Chair, Lynn Silva. Member and donor list is being finalized by Ross Porter. Donor Perfect database is a work in progress. Once reports are generated from the program, Ross, Pam Miller and Kevin Bentz will coordinate. Fern Murphy and Pam Miller will work with the Advisory Council. A future newsletter article may highlight them.

Speakers: Currently inactive. Once speakers are identified, the aim is to spread news of our role and accomplishments in the Park, engage the community, reach out to prospective members and volunteers and seek out organizations for presentations. Messaging needs to be cohesive and main points agreed upon. What is the "ask?" Programs could be on-line, Power Point or virtual.

ByLaws: Will be reviewed by Andrew Poat. They are currently on the C100 website.

Nominating Committee: Several prospects are being consulted. We need a candidate with legal expertise. Andrew is working with LEAD San Diego for potential members. Diversity and youth are two goals.

Emissary Program: We need more volunteers for this program, outlined in an August letter. Four people are currently committed to the project.

Newsletter: Bob Wohl. The upcoming issue, due in October, will highlight our major projects and include part one of Bob's comprehensive history of the 1935-36 exposition. It will be an eight page edition, with improved graphics. Benjamin Thiele-Long will author an article on the new website as well.

Archives: Currently, the pictorial content of our archives is split between our website and that of former President, Mike Kelly. We hope to migrate the remaining content into the C100 website.

Projects: Ron Buckley. The Board approved by e-mail to approve the construction manager contract with Barnhart-Reese Construction. A memorandum of agreement with the Auto Museum is also being finalized. November is now considered the likely start date for the project. A total of approximately \$300,000 is in our accounts for the project. Board approval will be required to approve the final budget. The successful completion of the Auto Museum project can help attract new donors and additional funding for future Palisades projects. Will Chandler has coordinated with a color specialist to analyze the historic color of ornamentation on Palisades buildings. The conclusion was a color equivalent of Benjamin-Moore's "AF345 "Honeymoon.

Friends of Balboa Park: John Bolthouse announced a mayoral candidates' forum, scheduled for 5:00 PM on Friday, October 9, focused on Balboa Park. He says that gaining more attention for the park in the current climate is an uphill battle. Greater advocacy and financing are crucial. The park is more than a single district issue – it is a city and regional treasure which deserves wider help. The Friends' Moreton Bay Fig project is nearing completion.

Design Review: Mike Stepner has long advocated for a Design Review Board for the Park. There were once two separate City boards, one for city-wide projects and the other for parks. A move was made and seconded for C100 to advocate for the re-establishment of a Balboa Park Design Review Board with the City Council and Mayor, with letters to other stakeholders in the Park seeking support. John Bolthouse has committed support from Friends of Balboa Park.

Balboa Park News: The Balboa Park Committee conducted an interactive straw poll on Sept. 3 to gauge attitudes toward Park priorities. This is a recommitment to the Balboa Park 2030 visioning project. A wider poll of the public is planned for early 2021.

The City has cancelled December Nights and is considering alternative events.

The Balboa Park Conservancy's Palisades Activation Task Force met September 3 to discuss how to capitalize on the conversion of the south half of Pan American Plaza to pedestrian-only use. The City has purchased umbrella tables and chairs to install on the hardscape. Many ideas have been put forth on attracting visitors to the area with food, entertainment, etc. The area is expected to open to the public by the end of October.

Submitted,

Tom Jackson, Secretary

Committee of 100

"Zoom" Remote Board Meeting – October 19, 2020

Present: Kevin Bentz, Barbara Brown, Danny Codd, Wayne Donaldson, Sonja Helton, Tom Jackson, Welton Jones, David Malmuth, Pam Miller, Fern Murphy, Ross Porter, Roger Showley, Lynn Silva, Mike Stepner, Robert Thiele, Bob Wohl.

Guests: John Bolthouse, Kevin Carpenter, Christina Chadwick, Lesley Cohn, Sam Dychter, Vicki Estrada, Tommy Hernandez, Johathan Kim, Roger Lewis, Chuck McArthur, Marty Stout

Minutes: September minutes approved by voice and hand vote.

Special Presentations:

Christina Chadwick: Assistant deputy director for Balboa Park reports the city's Palisades project is nearing completion. Trees and sod are in and tan coloring and parking place striping are complete. Opening date is to be announced soon. Policy for use of the newly created space and permitting processes are to go before the Balboa Park Committee.

The Bea Evenson Fountain major overhaul is complete and again operational. Pipeline replacement is proceeding well. Any concerns about shut-offs should be directed to Parks and Rec.

A plan is being worked out for "A Taste of December Nights," an alternative for the cancelled "December Nights," which was deemed unsafe due to CoVid concerns.

Work on the Mingei Museum is nearing completion. The city has a style guide for signage within the park. A survey for "Framework for the Future" for the Park will be circulated next week. It will cover usage and interests from organizations within and without the Park to help shape its future direction.

John Bolthouse: Merger talks between Friends of Balboa Park and the Balboa Park Conservancy are continuing, with June 30, 2021 as the targeted completion date.

Lesley Cohn: The Cohn Restaurant Group, operator of The Prado restaurant has proposed the temporary installation of a large "Observation Wheel" in the Plaza de Panama fronting the Museum of Art. This would be in place for only two months, from December to February. The concept is put forward as a way to entice more visitors into the park at a time when CoVid has had a major negative impact on museums, restaurants and park usage in general. An article by Jennifer Van Grove, in the Oct . 2

Union-Tribune gives many more specifics. No vote was taken by the board. This was an informational presentation only.

Vicki Estrada: The board was introduced to "San Diego Commons," a new civic-minded organization formed in February 2019. It is a fully formed 501(c)(3) non-profit with 15 potential seats, 13 currently filled. A separate handout, available upon request, gives a complete overview of the organization and its goals, among which is reconnecting the park to downtown and surrounding neighborhoods. Vicki made the point that the park has been shrinking over time. Improved accessibility and outreach, along with growing the park, are seen as critical to its future.

Chuck McArthur and Marty Stout: Barnhart-Reese Construction update on the Auto Museum project. They are in the process of collecting bids from sub-contractors in order to complete the budget process. They are also working with the city on public access during actual construction. Ornamentation elements to be installed take about eight weeks to fabricate and properly cure. They, along with the tile and all other necessary materials, need to be ready for construction to begin. A start date is yet to be announced. Early signs are positive that our budget will allow the full project to be completed.

Finance: Kevin Bentz relates that finances are "on track" with no current issues.

Membership: Lynn Silva: The committee is in the process of reviewing C100's by-laws. They are seeking input from members. Please contact either Lynn Silva or Andrew Poat with suggestions. Four prospective board members have been named. It was decided that formal nomination and election will take place at the November meeting.

Archives and Newsletter: Sonja Helton announces the "new and improved" C100 newsletter is being printed and will be in distribution by the end of this week.

Projects: Mike Stepner: A letter has been drafted and approved by board vote, which strongly encourages the City Council to reinstate its design review committee of recognized design industry professionals to advise the city on Balboa Park projects and to develop this approach as a template for similar efforts in other parks and public improvement projects citywide.

Submitted:

Tom Jackson, Secretary

Minutes of The. Committee of One Hundred Board Meeting by Zoom
November 16, 2020

Meeting began at 1200 noon

In attendance: Roger Showley, Welton Jones, Richard Bregante, Fern Murphy, Sonja Helton, Mike Stepner, Danny Codd, Robert Thiele, David Malmuth, Kevin Bentz, Robert Wohl, Ross Porter, Ron Buckley, Lynn Silva, Tommy Hernandez, Kevin Carpenter, Benjamin Thiele-Long, Sam Dychter,

Guests: Stacey Stewart, Chuck McArthur, Kaylee Drexel, Francesca Redetzke, Jackie Higgins, John Bolthouse, Jonathan Kim and Christina Chadwick.

1. Approval of October, 2020, Minutes: One correction needed. Pamela Hartwell was in attendance. The minutes were approved as corrected.

(Of note: our thoughts and prayers are with our Secretary, Tom Jackson, who is currently at Scripps Mercy. A balloon bouquet will be sent to him from all of us, but go ahead and send him an email if you wish: axjax@cox.net.)

2. Financial Report, Kevin Bentz, Treasurer.

Treasurers' financial report was included with agenda (However, \$300 from SD Foundation is not reflected in the financial report.)

Kevin reported a full Audit is needed and will start soon. Stacey Stewart of Sonnenberg and Co, CPA's will conduct the audit. Not only is it a good business practice but a full audit is important for a number of reasons such as in fundraising, especially for grants which usually require we show we've done an audit and are in good position. This audit will cover the 2020 calendar year ending 12/31/2020. Cost is \$5,500 which covers cost of the audit and tax preparation.

Robert Thiele commented next year 2021 will be a big fundraising year and this is the perfect time for the audit. Kevin Bentz concurred and commented it's essential for grants, local, state and federal.

Timeline: Completion mid February - March, 2021.

Motion proposed by Kevin Bentz and seconded by Robert Thiele: Committee of 100 moves forward and approve \$6,500 proposed fee for performing the audit and filing tax returns. Unanimously approved.

Kevin reviewed the October Balance sheet and explained line items, costs, etc. Currently, we have approximately \$752,000 in our accounts (including LPL). \$10,000 which cannot be touched.

Pam Hartwell asked about the Committee of One Hundred Investment Policy. She expressed concern about our restrictive fund that the LPL has in the Bank of Baroda in India. Pam stated we need to be careful in chasing yield. Kevin stated money market fund will be liquidated soon to help pay for the tile project.

Tile Project: Item 3110 is restricted and we have approximately \$300,000 in our budget for this project. If we need more money it will require a Board vote.

Sonja asked who keeps track of monies received? Once money is received, Ross Porter inputs into Donor Perfect which is then reflected in QuickBooks. Ross, Roger and Kevin provide oversight.

As for our Investment policy, Pam mentioned it should be in writing and very clear. Kevin and Roger will work on and send to Lynn for inclusion with our Bylaws revision.

3. Membership Committee Report

The Membership Committee Nov, 2020, minutes were included with the agenda We have proposed 4 new members of the Committee of 100 BOD...

Motion: Welton moved and Fern Murphy seconded: to elect the following to the C100 BOD Tommy Hernandez, Benjamin Thiele-Long, Kevin Carpenter and Sam Dychter. Unanimously approved.

Bylaws: Lynn Silva reported the Membership Committee is reviewing Committee of 100 Bylaws which were last updated in 2008. Plan is to get them out to the Board first of December and ask for input at our December Board event (12/14/20) and then vote on the revision in January, 2021.

4. Projects Committee: Tommy Hernandez, Mike Stepner, Kaylee Drexel and Francesca Redetzke from The NewSchool of Architecture and Design (which included Mike Stepner and Roger Showley) briefed us on their vision to enhance the Palisades. Some of the points they shared were:

Respect heritage of the space

The Palisades are disconnected from the rest of the park

Fountain concept design and function was reviewed

Big items: Restrooms...more and better way finding

More Vegetation.

Update Starlight, include a Night Garden add paths through the International Houses to connect the Palisades with other parts of the park. Possibly offer the International Houses as meeting spaces during the weekdays as they are usually only used on the weekends.

This is a fresh start and could become a model for Balboa Park organizations and other parks around San Diego.

Jonathan Kim, founder of the Kumeyaay Garden at UCSD shared his concept of including a Kumeyaay garden in Balboa Park.

Lots of discussion around following certain policies in place as well as required input from the Historical Resources Board and other advisory boards. Roger mentioned the presentation fits in perfectly with what we've been considering but with great new ideas and upgrade opportunities that could set an "agenda" for the Palisades and other areas of Balboa Park.

Auto Museum Tile Project: Chuck McArthur from Barnhart Reese, the construction company chosen for the Tile Project, reported the cost of \$386,785 includes 5% contingency. All the scope is in place.

Robert Thiele said on Wed, 11/18/20, at 2:30 PM a meeting with the City and Park and Rec will be held re the color determination/fabrication for ornamentation. Chuck would like to attend. He also wants to firm up the scope of the lighting. Not in the estimate, however, is the cost of insuring tiles and transportation of the tiles which will be an additional \$4,000.

Ron Buckley added need to give the plans to the Historical Resources Board as they have permission to approve. With regards to the fabrication color analysis...it will be the same color for all buildings in the Palisades.

Roger Showley commented the tile portion is a fraction of the whole project. He requests we do the whole project, not just the tile which would include the Bears and Flagpoles (approx \$50,000). It will be a model for the Palisades restoration. However, it will use up 1/2 of our assets. We will try to complete this in 2021, per Roger.

Motion: Robert Thiele moved and Mike Stepner seconded that C100 move forward with preliminary GMP (Guaranteed Maximum Price) of \$386,785 (which becomes Final GMP upon approval). Motion carried with unanimous approval.

This has been five years in the making. Thank you Robert for all your hard work.

5. Archives Committee: Botanical Building naming rights presented by Jackie Higgins from the BP Conservancy.

Jackie reviewed the process that began in 2016 with Parks and Recreation community conversations and public meetings to restore the Botanical Building to its historic integrity and to provide a world class visitor experience. City Policy 900-20 dictates naming and donor acknowledgements. They plan to continue with community input. However they must follow the Secretary of Interior standards regarding historical design for donor acknowledgement. She clarified naming opportunities are meant for individuals, however, corporations can contribute. Bob Wohl mentioned overall building won't have naming rights, only areas in the Botanical Building.

Christina Chadwick updated us on the scope of the Botanical Building project that will be managed by Parks and Recreation and the Conservancy. There are two phases:

Phase I \$8.2 million from the State of CA and projected completion is 2023

Phase II is the same \$ amount and completion at a later date.

6. Parks and Recreation/ Balboa Park update. Christina Chadwick reported:

The temporary installation of the Sky Wheel will be presented to the Balboa Park Committee in December. Approvals by the FAA, city attorney, etc. are ongoing.

December Nights: This year will be a bit different and will be a "Taste of December" from December 4-6 11AM - 10PM. Trying to recreate the spirit of December Nights of the past. It will feature a drive-through theme.

Palisades: New grass, trees, chairs, umbrellas have been installed. Christina mentioned it is a remarkable difference. Opening Press Conference/Ribbon Cutting date will be announced soon.

7. Friends of Balboa Park: John Bolthouse had to leave before the end of our meeting so no report.

December Committee of 100 Get Together:

Monday, December 14, 2020 5-7PM. Zoom/Open House format. More to come on this....however, be prepared for Bylaws discussion and some fun.

Meeting adjourned at 2:10 PM

Respectfully submitted,

Lynn Silva
Filling in for Tom Jackson

Balboa Park Committee of 100

Board Meeting Minutes, Dec. 14, 2020

Via Zoom, Dec. 14, 2020, start 5:00 p.m. – informal “holiday gathering”

Meeting called to order at 5:30 p.m. by Roger Showley, C100 president.

IN ATTENDANCE: Richard Bregante, Barbara Brown, Kevin Carpenter, Wayne Donaldson, Sam Dychter, Pamela Hartwell, Tommy Hernandez, Sonja Helton, Welton Jones, Fern Murphy, Ross Porter, Lynn Silva, Roger Showley, Mike Stepler, Robert Thiele and Bob Wohl. Guest: John Bolthouse

Changes - Committee heads: Roger Showley

Kevin Bentz has announced his resignation from the board, effective at the January 2021 meeting. Sam Dychter has agreed to take over Kevin's position as treasurer. M. Wayne Donaldson will be leaving as the chairman of the *Projects Committee* and Kevin Carpenter has agreed to replace him. Wayne had recently stepped in for Ron Buckley, who had previously resigned as *Projects Committee* head and from the board.

Pamela Hartwell has assumed the position of acting secretary on behalf of Tom Jackson, while he is on leave.

Guest attendee John Bolthouse, *Friends of Balboa Park executive director*, gave a courtesy update of *Friends* activities: Tree Project (platform surrounding the Moreton Bay Fig Tree northeast of the San Diego Natural History Museum) – slowed by contractor complications; design review of park projects, as advocated by C100 and joined by Friends; contributions to landscaping of the newly opened Palisades Plaza in the south half of Pan-American Plaza; a mobile fire suppression system purchased for park rangers; and an ongoing parking and circulation study, being advanced for consideration.

Each committee chair discussed priorities for 2021:

- 1) **Membership**: Lynn Silva, chair - In the spirit of the holidays, Lynn, along with Welton Jones and Ross Porter, composed and performed their group's report to the tune of *Twelve days of Christmas*. [see attached script/ report]. A draft of bylaw changes will be completed within two weeks. Moving the fiscal year to calendar year is one of the proposed changes.
- 2) **Finance**: Sam Dychter suggested that the C100 enter into a process to formulate a strategic plan focused on “where we are and where we want to go.” Typical plans are one, five, or ten years out. Sam, who has an extensive background in non-profits and businesses – locally and internationally -- stated that there are numerous facilitators who could help the board forge such a plan or C100 could handle it internally.
- 3) **Archives**: (incl. newsletters and websites): Bob Wohl reported that an extensive Balboa Park archive amassed by former C100 President Mike Kelly exists. Mike has expressed his willingness to share and expand its availability. Archives Committee members Sonja Helton, Benjamin Thiele-Long and Bob Wohl collectively commented that priority be given to accessing Mike's documents and combining/merging them into C100's archives. Moreover, looping in San Diego History Center at some point may occur, although nothing specific in that regard was suggested. Sonja announced the goal of producing three newsletters in 2021. The next newsletter could be

issued in March; it will have a “celebratory” theme and will include Part II of “1935-36 World’s Fair” -- the California Pacific International Exposition. Benjamin is working on a redesign of the newsletter as well as further development of the new C100 website, balboaparkcommitteeof100.org

- 4) **Projects Committee:** Wayne Donaldson. Restoration of the California State Building/ Automotive Museum is well underway. Contracts and letters agreements are in place. The latest cost estimate is \$461,000, which includes the two bear statues and two flagpoles (\$386,000 without bears and flagpoles, the guaranteed maximum price by Barnhart-Beatty Construction approved in November). The Palace of Electricity and Varied Industries/ Municipal Gym building restoration estimate is \$185,000. The total for the two buildings is \$646,000. C100 liquid assets accounts in the amount of \$765k should be sufficient to cover costs for both buildings. Mike Matson of Bellagio Precast is moving on fabrication of the ornamentation elements and Ehmcke Sheet Metal is fabricating brackets to fasten the decorative elements to the building that will be done in long-lasting stainless steel. The completed ceramic mural tiles are at RTK Studios in Ojai, California, and will be transported by truck at a later date to be onsite for seamless installation, timing-wise, after completion of the decoration attachment to the Auto Museum building. Wayne defined and explained the background of the term “Citizen Architect.” Coined in 2007 by the American Institute of Architects. It denotes that work/services performed by the project architect are done “pro bono” -- without charge. Wayne, on behalf of C100, acknowledged the contributions of Robert Thiele, C100's “Citizen Architect.” Will Chandler, project consultant, and Wayne found and located the drawings for all flags and banners used at the 1935-36 exposition and that could be produced for use on Palisades flagpoles. Wayne acknowledged the comprehensive report generated by NewSchool of Architecture and Design students, previously distributed to *the board*, which contains ideas/suggestions relative to augmenting the Palisades area of Balboa Park.

ACTION ITEM - Motion:

Approve 2021 project priorities: Project 1 - Auto Museum building restoration to 1935-36 exposition *California State Building* appearance. Restoration of building’s exterior to be fully completed. This shall include tiled murals, decoration, the bears and flagpoles, and minimal lighting. Wayne informed us that the American Flag would require nighttime lighting pursuant to federal regulation. Project 2: Intent to move forward with Municipal Gym restoration to 1935-36 expo Palace of *Electricity and Varied Industries* appearance. Elements to include: the bronze entry mural, decoration, and minimal lighting at the building’s entrance.

---Motion (above) “so moved;” and seconded by Pamela Hartwell. *** [which director made the motion?]**

In discussion director Richard Bregante argued in favor of making the reconstruction of the Firestone Singing Fountains the top priority, following the Auto Museum, in light of the positive impact such a feature would have on visitors. In either case Roger Showley pointed out the challenge of raising money to build the fountain and that the Municipal Gym project could be accomplished with C100's current resources. Wayne also discussed the high expense likely involved in installing interactive decorative lighting of the Auto Museum or Muni Gym, similar to the effects at the 1935 expo. Any additional lighting projects beyond the initial installations for the Auto Museum or the Municipal Gym, he said, can be considered after all Palisades restorations are completed.

Call for vote, by Roger Showley

In favor: All eligible attendees - except for one (1) abstention.

Not in favor: None.

Motion passed.

Meeting adjourned – by Roger Showley at 6:59 p.m.

Respectfully submitted,

Pamela E. Hartwell, “Acting Secretary”

(for Tom Jackson, Secretary)